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BONGHWAN KIM
GENERAL MANAGER

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September 19, 2008

Dear West Los Angeles Board Members:

The Department of Neighborhood Empowerment received a "Neighborhood Council Application to Change or Adjust Bylaws" dated **September 3, 2008** to amend the West Los Angeles (WLA) bylaws as submitted and signed by Board Members Al Casas and Jay Handal.

It appears that the requested changes are consistent with applicable guidelines for Neighborhood Councils such as the Los Angeles City Charter, City Ordinances, and the Plan for a Citywide System of Neighborhood Councils at this time. The Department has further noted that the application contains all required documentation.

Therefore the "Neighborhood Council Application to Change or Adjust Bylaws" has been **approved**. The current WNC certified and amended bylaws shall include the following numbering and language:

Article III Membership
Section 1 Stakeholder Definitions

The WLANC membership is open to all Stakeholders. "Stakeholder" shall be defined as those who live, work, or own property in the neighborhood and also those who declare a stake in the neighborhood and affirm a factual basis for it.

Article VI
Section 1 Board Membership

The WLANC shall initially consist of 15 voting members and 5 non-voting liaisons from differing constituencies. The voting members of the board include the following: 1 representative from each of the four residential sections of the WLANC (NE of Nebraska and Barrington, NW of Nebraska and Barrington, SE of Nebraska and Barrington, and SW of Nebraska and Barrington); 3 business representatives, 2 organization

representatives, 6 at-large representatives (one of which seats will be designated as a factual basis stakeholder seat).

Article VIII Voting and Quorum
Section 1

No formal meeting shall be held or business conducted or votes taken in the absence of a quorum. A quorum shall consist of seven of the voting members of the WLANC Board of Directors.

It is also noted that based on inclusion, revision, removal, or other such changes, renumbering may have occurred to provide consistency throughout the bylaws document.

It is further noted that while the Department has reviewed the requested changes, there could be additional items within the bylaws that may need to be altered at a later time to be consistent with applicable policies.

The governing structure of the **WLANC** will now be based on these current and amended bylaws and WLANC is advised to begin use and distribution of these current certified and amended bylaws. In addition, the Department will keep a copy of said bylaws on file.

Should you have any questions, please contact your Neighborhood Empowerment Analyst, Deanna Stevenson who may be reached via email at first name.last@lacity.org, by phone at (213) 485-1360, or toll-free by dialing 3-1-1.

Thank you,

Jonathan Martinez



Senior Project Coordinator

Deanna Stevenson



Neighborhood Empowerment Analyst

Att: West Los Angeles NC Bylaws

By e-mail

cc: BongHwan Kim, Department of Neighborhood Empowerment